

**South Central Family Health Center**  
**Board of Directors**  
**CEO Report**

**December 20, 2016**

**SCFHC Health Center Overview for the month:**

Please review our administrative reports for information on SCFHC activities for the month of December. If you would like us to present anything you have read please feel free to request that we hold it as an agenda item.

As a reminder, our meeting is by conference call, starting at 6:00 pm, today, December 20.

**Overview of key SCFHC Administrative efforts in December:**

My December report is shorter due to the holidays and having our board meeting a week earlier than usual.

Employee recognition Christmas event: We held our employee recognition end of the year event on December 16, at the Monterey Hills restaurant. It was well attended and from the feedback received enjoyed by all our staff. I want to thank our clinic committee and staff that helped put this year's event together which included our Core Values Awards, talent show, years of service awards, and music. I also want to thank our board members, Rosie Rios, Dr. Tumani Leatherwood (Vice Chair), Martha Munoz, and Meryl Humphries for attending.

Clinic expansion: We are still undergoing construction of parking spaces underneath the adjacent Annex building with scheduled completion of early January 2017. In addition we finished expanding office space at our Annex building so that our disease management program and billing have the office space that they need. Our construction of our new Vernon Medical Building continues on schedule with an opening date in April of 2017. Construction crews are currently working on basic interior layout work and electronic wiring on the second and third floors.

Optometry building update: We continue to negotiate over the selling price and title issues with the owners of this 4,000 sq.ft building which is located next to our 4425 S. Central Medical Center. In recent talks with the owners they have dropped their price by \$50,000 and believe they may drop the price even further and reach agreeable terms if the property title issues are cleared, which may take as long two months.

HRSA site visit: We were visited by our HRSA site auditors from December 6 through December 8. Out of the 19 core HRSA requirements we were told that we were deficient in only (4) areas. The average list of deficiencies that clinics of our size get is between 6 and 8. The areas that we need to correct are Board compliance (1): Need to ensure we have 51% patient consumers, we were at 50%. Finance issue (2): Sliding fee scale and contracts, and Clinical (1): Scope of service. All four are easily corrected and staff is confident that we will be in compliance within the 120 days HRSA deadline.