



South Central Family Health Center
Board of Directors Agenda

October 25, 2016

1. **MEETING CALLED TO ORDER** – Jan Brittain
2. **ROLL CALL** – Karen Minikes
3. **PRESENTATION BY** – Fran Offenhauser, Architect on the selection of the General Contractor for the new medical and dental expansion located at 4415 S. Central, 1st floor
4. **CLINIC REPORTS:**
 - a. Administrative Report – Richard Veloz
 - b. Human Resources Report – included in packet
 - c. Development Report – David Roman
 - d. Operations Report – Genevieve Filmardirossian
 - e. Medical Report – Dr. Ruby Raya
 - f. Finance Report – Paul Ramos
5. **ACTION ITEMS:**
 - a. Approval of the General Contractor for 4415 S. Central, 1st floor
 - b. Approval to use the \$400,000 received from Health Care LA, IPA to renovate and purchase equipment instead of using line of credit for property located at 4411 S. Central Avenue
 - c. Approval of the Retirement Plan Discretionary Funds for Employees
 - d. Approval of Thanksgiving Gift Cards for 180 employees @ \$50 each
 - e. Approval of the Revised Billing Policies and Procedure Manual
 - f. Approval of the Credentialing of Alexandra Diaz, FNP
 - g. Approval of the Re-Credentialing of Providers that were credentialed 2 years ago – see attached list
 - h. Approval of the Revised Personnel Policy & Procedures Manual
 - i. Approval of the October 4th Board Minutes for September 27th Meeting
6. **VICE CHAIR'S REPORT**
 - a. The next Finance Meeting is scheduled for Monday, November 28th
 - b. The next Board of Directors Meeting is scheduled for Tuesday, November 29th
 - c. HRSA Site Visit is scheduled for December 6-8
 - d. Board Membership