



**South Central Family Health Center
Board of Directors' Meeting Minutes
March 21, 2017**

Present: Fernando Almodovar, Jan Brittain (phone), Dr. Tumani Leatherwood, Amir Johnson (phone), Jaime Moreno (phone)
Adrian DeVargas (phone), Elmer Roldan, Tia Strozier

Absent: Karen Minikes, Rosie Rios, Martha Munoz, Erica Hernandez, Meryl Humphrey

Staff: Richard Veloz, Paul Ramos, Genevieve Filmardirossian, Dr. Jose Perez, David Roman, Ryan Huang, Keith Fukujama

Agenda Items	Discussion Items	Action Items
Meeting called to order	The meeting was called to order at 6:30 pm.	
Roll Call	Roll was called; there was a quorum present.	
Administrative Report Richard Veloz	<p>Richard Veloz presented staff reports to the Board and discussion followed answering questions and providing feedback to the Board members.</p> <p>Richard announced that he made an offer to Dr. Jose Perez and he accepted the appointment as SCFHC's Chief Medical Officer in which he will oversee all clinical and medical programs. Dr. Perez has been serving as the Interim Medical Director since December, 2016.</p> <p>Affordable Care Act (ACA) Repeal Update The non-partisan Congressional Budget Office (CBO) released its report on the American Health Care Act (AHCA) this week and the key takeaways are as follows:</p> <ul style="list-style-type: none"> • An estimated 24 million more people would be uninsured in 2026 under the AHCA compared to the ACA; 14 million of those would become uninsured as soon as 2018 • Changing Medicaid's financing structure into a capped payment from the federal government would cut \$880 	

	<p>billion in federal Medicaid spending over 10 years</p> <ul style="list-style-type: none"> • Medicaid changes would lead to 14 million fewer people covered by Medicaid by 2026, a 17% reduction • Under the AHCA, tax credits to consumers would be 50% in 2018 and 2019, largely due to a drop-off in healthy enrollees after the mandate is repealed, but premiums would be 10% lower in 2026 <p>Much discussion followed this presentation and the Board had many questions and asked for further clarification of the key points.</p>	
<p>Development Report David Roman</p>	<p>David Roman updated the Board on the status of grants received in March, grants submitted which are pending, and grants declined.</p> <p>Government Relations Update</p> <p>SCFHC participated in two briefings by the Community Clinic Association of Los Angeles County with elected officials. The first was with Cameron Onumah, Field Deputy for Senator Diane Feinstein, and the second was with Sarkis Semerdjyan, Health Deputy for Supervisor Hilda Solia. Advocacy efforts were discussed to save Obamacare and strategies undertaken by individual clinics to alleviate fear in the community.</p>	
<p>Medical Report Dr. Jose Perez</p>	<p>Dr. Jose Perez informed the Board that in response to the My Health LA Corrective Action Plan, SCFHC completed trainings on the referral process, domestic abuse and aspirin use education as well as tobacco and alcohol screening. An addendum to the referral process was requested by My Health LA to reflect the use of the econsult online system. This process was discussed with Dr. Leatherwood and it was recommended that we approve the new policy and procedure.</p> <p>Quality Improvement</p> <p>SCFHC will be submitting their quarterly quality indicator data exchange to Community Clinic Association of Los Angeles County. This quarter the focus is on chronic disease management and hypertension. There are areas of improvement which were identified and strategies implemented to improve results. These results will be presented to the Board next month.</p>	

Finance Report

Paul Ramos

The Finance Committee met and reviewed the following documents:

1. Statement of Revenue and Expenses for February 28, 2017
2. Balance Sheet as of February 28, 2017
3. Statement of Revenue and Expenses by Sites
4. Budgeted Statement of Revenue and Expenses
5. Productivity Report Overall (graph)
6. Actual Visits by Sites (graph)
7. Personnel Cost by Department
8. Expenditure Report by Month
9. Accounts Receivable Ageing and Detail
10. Accounts Payable Ageing and Detail
11. Cash Receipts and Disbursement Report
12. Payer Mixed

Total Revenue

February 2016: \$1,405,117

February 2017: \$1,462,557

Total Expenses

February 2016: \$1,383,819

February 2017: \$1,450,541

Assets and Liabilities:

Total cash and investment balance as of February 28, 2017 was \$2,111,176. This money was in checking and investment accounts at Chase, Wells Fargo, ProAmerica and Smith Barney Salomon and Unemployment Services Trust. Total Net Assets as of February 28, 2017 was \$7,768,646.

Productivity:

During February 2017, there were 6,818 visits compared to a projected of 7,266 or 6% under budget. Total visits for the year has a variance of 98 or 7% under compared to last year.

Budget:

Total adjusted revenue for the year is \$279,829 under budget or 9%; patient revenue net is \$199,000 or 9% under budget. Total expenses for the year is \$333,201 under budget or 10%.

	Cash Flow For the month, there was an excess of \$83,000 (Cash Receipts minus Cash Disbursements). As per year-to-date, there was a deficit of \$153,000.	
Action Items		
Approval of Dr. Perez as check signer	Recommendation was made to approve Dr. Jose Perez as a signer on checks for Smith Barney.	Motion by Amir Johnson to approve Dr. Perez as a check signer for Smith Barney. Second by Jaime Moreno. The motion was unanimously approved.
Approval to engage Vasquez and Company for SCFHC audits	Adrian DeVargas reported to the Board on behalf of the Audit Committee. The recommendation was made to approve Vasquez and Company for SCFHC financial statement audit "Single audit, management letter", retirement plan audit, and filing of federal form 990 and California for 199.	Motion by Elmer Roldan to approve Vasquez and Company to conduct the audits for SCFHC. Second by Jaime Moreno. The motion was unanimously approved.
Approval of revised Pay for Performance	The Medical Committee reviewed the revised Referral Process Addendum – Process for the Uninsured and Cash Paying Patients Policy and Procedure. After much discussion, a motion was made to approve the revised Policy and Procedure.	Motion by Dr. Leatherwood to approve the revised Referral Process Addendum. Second by Jan Brittain. The motion was unanimously approved.
Adjournment	There being no further business, the meeting was adjourned.	

Minutes respectively submitted by Anita Mossett

Approved by: _____